



ORANGE TOWNSHIP PUBLIC SCHOOLS
PARK AVENUE SCHOOL
231 Park Avenue, Orange, New Jersey 07050
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<http://orange.schoolwires.com/park/site/default.asp>

Mr. Ronald Lee,
Superintendent of Schools

Dr. Myron Hackett
Principal

Ms. April Stokes
Assistant Principal

School Management/Leadership Team
Retreat Day Two
Minutes
September 22, 2018

Members in Attendance

Cynthia Walker
Denise Harlem
Jessica Curran
Myron Hackett
Sandra Layton (Secretary)
Roshawna Cooper (Chair)
Keisha Ashe
Ms. Hall
Pat Hammond
April Stokes
Tiffany Jervis

1. Future Ready Schools

- Team will develop a staff survey to assess technology needs.
- As we set and achieve goals, we receive points towards becoming a bronze school.
- Two staff members and a parent will work together to create a report to move us closer to the certification.
- Next meeting is in October.

2. ASPS Goals/Activities

- The team reviewed the SMART Goals and timeline.

- Consider setting up Parent Teacher Conferences in November to increase parent involvement and inputting with goal setting.
- Set up a movie night in conjunction with the conferences.
- Teachers will share goals with parents and resources to move towards that goal.

3. Middle School Conduct

- Mrs. Keogh will set up a middle school meeting with her colleagues to create an assembly to discuss conduct.
- Middle school dance is scheduled for October 5th. All forms must be submitted.

4. Elementary Events

- Suggestions include: Paint & Sip, Color Run or Movie Night.

5. Evacuation Plan

- It took too long to get all the students out through the book.
- We are going to redesign the current plan.
- Consider having the elementary students on the left side and the middle school on the right.

6. Feedback from Back to School Night

- Parents made many positive comments.
- They seemed to like the presentation by Dr. Hackett and Ms. Stokes.
- Some parents inquired about how teachers are going to meet the school goals.

7. PTO Activities

- Improve teacher involvement
- Encourage staff and families to like the Facebook PTO page.
- Toys for the holidays-Ms. Hall starts with students who are members of the Backpack program.

8. Data warehouse due dates

- TBA

9. Learn Bridge in a Day

- Door Prizes
- October 27th 9:30 to 3:30
- Adults only

- \$30.00

Next Agenda Items

1. Fall Parent Teacher Conferences
2. Future Ready Schools
3. Safe Routes
4. K4 Events
5. Autism Specialists
6. Community Partnerships